

info@rcadministration.com

6/10/2022 11:00

Re: Transfer out - Bradley Boyd Russell - D2029441000

To claims_ppp@standardlife.com <claims_ppp@standardlife.com>

Dear team,

Member Name: Bradley Boyd Russell

Policy Number: D2029441000

NI Number: JJ905830C

Thank you for your letter dated 03 October 2022.

Please find attached the missing statement from the company confirming that the contributions due to be paid have been made.

I have also attached a new letter from the bank, which contains the date the account was opened.

Please kindly review the payslips and the personal bank statements again as they do match if you look at the "Net Pay" amount of the payslips.

I have listed the transactions and amounts below for your convenience:

Payslip June - £426.40 - Paid 11 July

Payslip July - £852.80 - Paid 07 September

Payslip August - £266.50 - Paid 07 September

If you have any further questions in relation to this, please feel free to contact me.

Kind regards

Georgina Martin

On 23/09/2022 13:45 info@rcadministration.com wrote:

Dear team,

Member Name: Bradley Boyd Russell

Policy Number: D2029441000

NI Number: JJ905830C

Please find attached the required forms and documents to transfer the above policy to Bradley Russell Pension Scheme. The attachments have been listed below for your convenience:

1. Standard Life Transfer Out Form
2. Signed Trust Deed and Scheme Rules
3. HMRC Screen shot
4. HMRC Tax Registration Letter
5. Letter from Metro Bank confirming scheme account details
6. Company Letter confirming participation & employment
7. Company Letter confirming contribution made
8. Member's Payslip - June (secured with member's NI number)
9. Member's Payslip - July (secured with member's NI number)
10. Member's Payslip - August (secured with member's NI number)
11. Personal Bank Statement as evidence of the salary payments made
12. Pension scheme account statement as evidence of contributions made by the company.

Should you require any additional information before the transfer can be processed, please do not hesitate to contact me.

Kind regards

Georgina Martin

RC Administration Limited

Phone: 0330 311 0839

1A Park Lane
Poynton
Cheshire
SK12 1RD

Company Number: 12409200

IMPORTANT - PLEASE NOTE The information transmitted is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use of or taking of any action in reliance upon this information by persons or entities other than the intended recipient is prohibited. If you received this in error please contact the sender and destroy this email.

Kind regards

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- Standard Life Letter.pdf (504 KB)
 - New letter from the bank - Bradley Russell.pdf (196 KB)