

# True Potential Pension. Transfer out form.

## 1. Personal details.

Account Number

P \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Title

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First Name

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Last Name

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Home Address

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Postcode

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National Insurance  
Number

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## 2. Reason for transfer.

Please let us know why you have decided to transfer out of the True Potential Investments Pension as your feedback will be used to improve our service.

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### 3. Transfer details.

### Amount to Transfer

Full value

### Crystallised Funds Only

Uncrystallised Funds Only

### Specified Amount of Uncrystallised Funds

[illegible]

## Transfer Method

Cash

In Specie\*

\* If in inspecie you must enter the funds to be transferred below

### In Specie Funds to be transferred

[illegible]

#### 4. New scheme details.

Scheme Name	<input type="text"/>
HMRC Registration Number	<input type="text"/>
The Pensions Regulator Registry Number	<input type="text"/>
New Account Number	<input type="text"/>

**Please note: For a Qualifying Registered Overseas Pension Scheme (QROPS) we require completion of our Supplementary Transfer Out Form and HMRC's APSS263 form in order to proceed.**

Scheme Type	<input type="checkbox"/>	Registered Defined Contribution Occupational
	<input type="checkbox"/>	Registered Defined Benefit Occupational
	<input type="checkbox"/>	Individual Personal Pension
	<input type="checkbox"/>	Insured Scheme

Scheme Administrator Name	<input type="text"/>	Limited
Address	<input type="text"/>	
Postcode	<input type="text"/>	
Contact Telephone Number	<input type="text"/>	

#### Payment Details

Bank Account Name	<input type="text"/>
Sort Code	<input type="text"/>
Account Number	<input type="text"/>
Payment Reference	<input type="text"/>
Cheque made payable to	<input type="text"/>

Requests for In Specie transfers are to include re-registration details supplied by new provider.

## 5. Supporting documents.

Please provide a copy of current, valid & certified identification document when returning the completed transfer form to us. For example, a full copy of your passport or photo-card driving license. If you are transferring to an Occupational Scheme, please provide us with two forms of current, valid and certified evidence to link you (the member) to the sponsoring employer of the scheme.

### Valid evidence includes:

- A letter from the member's employer confirming the member's continuous employment.

*This should include the date that the member's continuous employment began, that they are a sponsoring employer of the receiving scheme and confirmation that contributions on the schedule of contributions have been paid and the dates of those payments.*

- A schedule of contributions or payment schedule showing the contributions due to be paid by the employer and by or on behalf of the member in the last three months and the due dates.
- Payslips for three months, or other evidence in writing, confirming the member's salary (including any commission, bonuses or other amounts paid) is above the lower earnings limit for National Insurance.
- Copies of bank or building society statements or passbook showing the deposit of salary from the employer for the last three months.

## 6. Being scam smart.

True Potential Investments take great care to protect you and your pension from falling victim to pension scams. As part of our due diligence process, please answer the following questions to the best of your knowledge. Depending on the answers provided, True Potential Investments may have to carry out additional verification checks to ensure your money is kept safe.

### Q1. Have you requested a pension transfer after receiving unsolicited contact?

☐

Yes

☐

No

### Q2. Have you been offered an incentive by someone to make the transfer?

☐

Yes

☐

No

### Q3. Have you been promised gains of greater than 8%?

☐

Yes

☐

No

### Q4. Have you been pressured to make the transfer?

☐

Yes

☐

No

### Q5. Please provide a description of the investments you intend to use for your pension funds:

## 6. Being scam smart (Continued).

**Q6. Please provide a scheme charging schedule, setting out the product and administration costs and charges:**

**Q7. Do you understand the structure of the receiving pension scheme?**

☐

Yes

☐

No

**Q8 Are overseas investments are included in the scheme?**

☐

Yes

☐

No

## 7. Member declaration.

I can confirm that I consent to the transfer of the policy detailed in this application form. I agree to and understand the following statements:

- The information provided in this application is correct and complete to the best of my knowledge and belief.
- To knowingly provide false information is an offence and penalties could lead to prosecution.
- The payment I have requested discharges True Potential Investments liability in respect of the transferred funds. If a full transfer is being made then the payment will fully discharge True Potential Investments' liability under the scheme.
- The entitlement to benefits will cease in respect of the transferred rights.
- The value of the Pension transfer may vary due to market fluctuations and may also be subject to fees as detailed in True Potential Investments Pension Key Features and Terms & Conditions.
- By signing this declaration, True Potential Investments is authorised, in respect of the benefits being transferred, to release information to the receiving scheme.

I can also confirm that I have read and understood the attached Pension Regulator Scam leaflet and fully understand the risks associated with transferring my benefits.

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[illegible]

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