

BIRCHLAND EXECUTIVE PENSION  
SCHEME  
DAWS HOUSE  
33-35 DAWS LANE  
MILL HILL  
LONDON  
NW7 4SD

655

**Debt Management**

HMRC  
DMB 330  
BX5 5AB



37500

Phone 0300 200 3813  
[www.gov.uk](http://www.gov.uk)

Dear Sir/Madam

Date of issue 24 November 2016  
Reference 475 P Y 00196120

**Outstanding PAYE: £1732.00**

Our records show that despite a reminder you haven't paid us the above amount. This includes interest we have charged you to date.

This amount may also include specified charges, which are amounts we have estimated to be due when we have not received all of your monthly submissions. We do this under Regulation 75A Income Tax (Pay As You Earn) Regulations 2003. Specified charges are based on your previous filing and payment history.

**You must pay what you owe now.** When paying late you need to use the 13-character reference shown above and add 4 numbers for the year and the month. The quickest way to pay is electronically.

For details on how to pay, go to [www.gov.uk/pay-pay-tax](http://www.gov.uk/pay-pay-tax)

**We can take legal action to force you to pay this amount.** The law allows us to enforce debts by visiting your premises and arranging to seize your goods and sell them by public auction. In England and Wales, we can charge you fees for this, so if you don't act now it could cost you money. In Scotland, a sheriff officer acting on a summary warrant will seize your goods for us. For more information, go to [www.gov.uk/your-rights-bailiffs](http://www.gov.uk/your-rights-bailiffs)

If you have an agent or representative you may wish to show them this letter.

Yours faithfully

Officer of Revenue and Customs

Information is available in large print, audio tape and braille formats.  
Type talk service prefix number - 18001.

# Statement of liabilities

BIRCHLAND EXECUTIVE PENSION  
SCHEME

24 November 2016

Reference 475 P Y 00196120

Period ended	Description	Unpaid amount
05-10-2016	PAYE Underpayment Mth 6	
	Tax	1727.33
	Interest To 24-11-2016	4.67

Total unpaid amount £ 1732.00

Interest accruing, per day, until payment £ 0.12

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## Paying HMRC

### Secure and efficient ways to pay

Make sure you pay us by the deadline.

#### Direct Debit

To set up a Direct Debit payment, go to [www.gov.uk/pay-tax-direct-debit](http://www.gov.uk/pay-tax-direct-debit) and follow the instructions.

#### Bank details for online or telephone banking, CHAPS, Bacs

You can make a transfer from your bank account by Faster Payments, CHAPS or Bacs. Use sort code 08-32-10, account number 12001020 and account name 'HMRC Shipley'.

Your payment reference is 475PY001961201706.

#### By debit or credit card online

Go to [www.gov.uk/pay-tax-debit-credit-card](http://www.gov.uk/pay-tax-debit-credit-card) and follow the instructions.

#### At your bank or building society

Take your payslip to your branch and pay by cash or cheque.

Make cheques payable to 'HM Revenue and Customs only' followed by your payment reference 475PY001961201706.

#### At the Post Office

Take your payslip to any participating Post Office and pay by debit card, cash or cheque made payable to 'Post Office Ltd'.

### Other ways to pay

#### By cheque through the post

Make your cheque payable to 'HM Revenue and Customs only' followed by your payment reference 475PY001961201706.

Send your payslip and cheque to:  
HM Revenue and Customs  
Direct  
BX5 5BD

Don't fold either the payslip or the cheque or fasten them together.

### Payment questions?

For further payment information, go to [www.gov.uk/dealing-with-hmrc/paying-hmrc](http://www.gov.uk/dealing-with-hmrc/paying-hmrc)

▼ If you need to use the payslip, please detach here ▼

IDMS99P



*Trans  
cash*

### Payslip



### bank giro credit



# ABC

158  
24

Reference

475PY001961201706

Credit account number

225 0357

Amount due  
(no fee payable at PO counter)

£ 1732.00

CHEQUE ACCEPTABLE

For official use

For official use

CASH

CHEQUE


£

Cashier's stamp and initials

Signature

Date

25-03-57

Barclays Bank Plc  
Automated Bulk Credit Clearing  
HM Revenue and Customs  
Account number 63464695  
11-47

IDMS99P

HMRC 07/15

Please do not fold this payslip or write or mark below this line

475PY0019612017060 &7242250357 001732005 74 X