

075031 000131

900

Please use this reference if you write or call.
It will help to avoid delay.

BIRCHLAND EXECUTIVE PENSION
SCHEME
DAWS HOUSE
33-35 DAWS LANE
MILL HILL
LONDON
NW7 4SD

Accounts Office reference
475 PY 00196120 1213

Your reference

Issued by
Accounts Office Cumbernauld
Cumbernauld
GLASGOW G67 1YZ

Phone
0845 366 7816

Date
7 SEP 2012

Income Tax year 2011/12
Income Tax PAYE and National Insurance Contributions

The amount shown opposite is overdue.
I must therefore give you final warning that
unless you pay the full amount **within the
next 7 days** steps will have to be taken to
recover it either by

- **distraint**, which means the seizure
and possible sale of your
possessions

or by

- **proceedings in court.**

This may involve you in the payment of
costs. You will find information on how to
pay on the back of the payslip below.

If you have paid within the last few days,
please ignore this warning.

Class 1A and associated interest is due and
payable by 22 July if you pay electronically
or 19 July if you pay by any other means.

Income Tax	7961.00
National Insurance	0.00
National Insurance CL1A	0.00
Surcharge	0.00
Student Loan Deductions	0.00
Amounts received from HM Revenue & Customs (to pay statutory payments/Tax refund)	0.00
Tax Credit funding from HM Revenue & Customs	0.00
Tax Credits paid	0.00
Interest to date	84.83
Total due	8045.83
Less payments already made	7997.54
Less Discounts	0.00
Amount now due	48.29

We charge interest daily on amounts paid late. If any further interest is payable
it will be collected separately after the amount due has been paid.

DN3

▼ If you need to use the payslip, please detach here ▼

HMRC 09/08

 **Alliance & Leicester** *Trans cash*
COMMERCIAL BANK
Bootle Merseyside GIR 0AA

Payslip

 **HM Revenue
& Customs**

bank giro credit 

158

Reference

475 PY 00196120 1213

Credit account number

157 8006

Amount due
(no fee payable at PO counter)

£ 48.29

CHEQUE ACCEPTABLE

For official use

BIRCHLAND EXECUTIVE PENSION
SCHEME

Cashier's stamp and initials

Signature

Date

NATWEST BANK PLC
HEAD OFFICE COLLECTION A/C
HM REVENUE & CUSTOMS

CASH
CHEQUE

£

57-80-06

DN3

HMRC 04/09

Please do not fold this payslip or write or mark below this line

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Paying HMRC

Please ensure your payment reaches us by the due date.

We recommend the payment methods shown at 1 – 5 below. These are the most secure and efficient

1. Direct Debit



To set up a Direct Debit payment go to www.hmrc.gov.uk and select the appropriate service (for example Self Assessment) from the *do it online* menu.
Login on the *Welcome to Online Services* page and select *Direct Debit payment* from the *Main menu*.
If you are a new user you will first have to register and enrol for the appropriate service.

2. Direct Payment



Using the Internet or phone, provide your bank or building society with the following information to make a Direct Payment:

- payment amount
- sort code 08-32-10
- account name 'HMRC'
- account number 12001039
- your reference as shown on the payslip.

3. BillPay



You can pay by Debit or Credit Card over the Internet. Go to www.billpayment.co.uk/hmrc and follow the guidance.

4. Your Bank



If your bank offers this service, take the payslip and payment to any branch of your bank. Any cheque must be drawn on your bank, and made payable to 'HM REVENUE & CUSTOMS ONLY'.
Other banks may refuse to accept payment.

5. Post Office



Take this form with your payment to any participating Post Office.
If paying by cheque, make your cheque payable to 'POST OFFICE LTD'.
The Post Office also accept payment by Debit Card.

6. Post



If you use this method:

- make your cheque payable to 'HM REVENUE & CUSTOMS ONLY'
- include your payslip reference after 'HM REVENUE & CUSTOMS ONLY'
- send the payslip and your cheque, both unfolded, to the Accounts Office (in the return envelope, if provided). A stamp for the correct postage is required.

If you do not have a return envelope, please send your cheque to:
HM Revenue & Customs Accounts Office
BRADFORD BD98 1GG

Further payment information

You can find further payment information online. Go to www.hmrc.gov.uk and under *quick links* select *Paying HMRC*
Or you can phone us on
• 0845 366 7816

Please do not write or mark below this perforation