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DN3

Warning

Please use this reference if you write or call. 900 075031 000131 It will help to avoid delay. Accounts Office reference BIRCHLAND EXECUTIVE PENSION 475 PY 00196120 1213 SCHEME Your reference DAWS HOUSE 33-35 DAWS LANE MILL HILL Issued by LONDON Accounts Office Cumbernauld NW7 4SD Cumbernauld **GLASGOW G67 1YZ** Phone 0845 366 7816 Date 7 SEP 2012 Income Tax year 2011/12 Income Tax PAYE and National Insurance Contributions The amount shown opposite is overdue. Income Tax 7961.00 I must therefore give you final warning that National Insurance 0.00 unless you pay the full amount within the National Insurance CL1A 0.00 next 7 days steps will have to be taken to Surcharge 0.00 recover it either by Student Loan Deductions 0.00 · distraint, which means the seizure Amounts received from HM Revenue & Customs and possible sale of your (to pay statutory payments/Tax refund) 0.00 possessions or by Tax Credit funding from HM Revenue & Customs 0.00 proceedings in court. Tax Credits paid 0.00 This may involve you in the payment of Interest to date 84.83 costs. You will find information on how to Total due 8045.83 pay on the back of the payslip below. Less payments already made 7997.54 If you have paid within the last few days, Less Discounts 0.00 please ignore this warning. Amount now due 48.29 Class 1A and associated interest is due and We charge interest daily on amounts paid late. If any further interest is payable payable by 22 July if you pay electronically it will be collected separately after the amount due has been paid. or 19 July if you pay by any other means. HMRC 09/08 DN3 If you need to use the payslip, please detach here Alliance & Leicester Trans Payslip HM Revenue bank giro credit & Customs COMMERCIAL BANK Bootle Merseyside GIR OAA Amount due (no fee payable at PO counter) Reference Credit account number 475 PY 00196120 1213 157 8006 48.29 For official use CHEQUE ACCEPTABLE BIRCHLAND EXECUTIVE PENSION SCHEME For official use Date CASH NATWEST BANK PLC HEAD OFFICE COLLECTION A/C CHEQUE

57-80-06

HMRC 04/09

£

HM REVENUE & CUSTOMS

Please do not fold this payslip or write or mark below this line

Paying HMRC

Please ensure your payment reaches us by the due date.

We recommend the payment methods shown at 1 - 5 below. These are the most secure and efficient

1. Direct Debit



To set up a Direct Debit payment go to www.hmrc.gov.uk and select the appropriate service (for example Self Assessment) from the do it online menu.

Login on the Welcome to Online Services page and select Direct Debit payment from the Main menu.

If you are a new user you will first have to register and enrol for the appropriate service.

2. Direct Payment



Using the Internet or phone, provide your bank or building society with the following information to make a Direct Payment:

- payment amount
- sort code 08-32-10
- account name 'HMRC'
- account number 12001039
- · your reference as shown on the payslip.

3. BillPay



You can pay by Debit or Credit Card over the Internet. Go to www.billpayment.co.uk/hmrc and follow the guidance.

4. Your Bank



If your bank offers this service, take the payslip and payment to any branch of your bank. Any cheque must be drawn on your bank, and made payable to 'HM REVENUE & CUSTOMS ONLY'.

Other banks may refuse to accept payment.

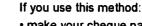
5. Post Office Take this form with your payment to any participating Post Office.



If paying by cheque, make your cheque payable to 'POST OFFICE LTD'.

The Post Office also accept payment by Debit Card.

6. Post





- make your cheque payable to 'HM REVENUE & CUSTOMS ONLY'
- include your payslip reference after 'HM REVENUE & CUSTOMS ONLY'
- send the payslip and your cheque, both unfolded, to the Accounts Office (in the return envelope, if provided). A stamp for the correct postage is required.

If you do not have a return envelope, please send your cheque to:

HM Revenue & Customs Accounts Office BRADFORD BD98 1GG

Further payment information

You can find further payment information online. Go to www.hmrc.gov.uk and under quick links select Paying HMRC

Or you can phone us on

0845 366 7816

Please do not write or mark below this perforation