

BIRCHLAND EXECUTIVE PENSION  
SCHEME  
DAWS HOUSE  
33-35 DAWS LANE  
MILL HILL  
LONDON  
NW7 4SD

655

**Debt Management**

HMRC  
DMB 330  
BX5 5AB



37500

**Phone** 0300 200 3813  
**www.gov.uk**

Dear Sir/Madam

**Date of issue** 14 November 2016  
**Reference** 475 P Y 00196120

**Outstanding PAYE: £1730.70**

Our records show that despite our previous letter you still haven't paid the above amount.

This is not the first time your account has been in arrears, so we will be focussing our attention on your future payment record.

**You must pay what you owe now.** When paying late you need to use the 13-character reference shown above and add 4 numbers for the year and the month. The quickest way to pay is electronically. For details on how to pay, go to **[www.gov.uk/pay-pay-tax](http://www.gov.uk/pay-pay-tax)**

The outstanding amount includes interest calculated to date. We charge interest daily until we receive payment in full. We can also add late payment penalties which increase the total amount you have to pay. For more information, go to **[www.gov.uk/guidance/what-happens-if-you-dont-pay-pay-tax-and-national-insurance-on-time](http://www.gov.uk/guidance/what-happens-if-you-dont-pay-pay-tax-and-national-insurance-on-time)**

If you have an agent or representative you may wish to show them this letter.

Yours faithfully

Officer of Revenue and Customs

Information is available in large print, audio tape and braille formats.  
Type talk service prefix number - 18001.

# Statement of liabilities

BIRCHLAND EXECUTIVE PENSION  
SCHEME

14 November 2016

Reference 475 P Y 00196120

Period ended	Description	Unpaid amount
05-10-2016	PAYE Underpayment Mth 6	
	Tax	1727.33
	Interest To 14-11-2016	3.37

Total unpaid amount £ 1730.70

Interest accruing, per day, until payment £ 0.12

## Paying HMRC

### Secure and efficient ways to pay

Make sure you pay us by the deadline.

#### Direct Debit

To set up a Direct Debit payment, go to [www.gov.uk/pay-tax-direct-debit](http://www.gov.uk/pay-tax-direct-debit) and follow the instructions.

#### Bank details for online or telephone banking, CHAPS, Bacs

You can make a transfer from your bank account by Faster Payments, CHAPS or Bacs. Use sort code 08-32-10, account number 12001020 and account name 'HMRC Shipley'.

Your payment reference is 475PY001961201706.

#### By debit or credit card online

Go to [www.gov.uk/pay-tax-debit-credit-card](http://www.gov.uk/pay-tax-debit-credit-card) and follow the instructions.

#### At your bank or building society

Take your payslip to your branch and pay by cash or cheque.

Make cheques payable to 'HM Revenue and Customs only' followed by your payment reference 475PY001961201706.

#### At the Post Office

Take your payslip to any participating Post Office and pay by debit card, cash or cheque made payable to 'Post Office Ltd'.

### Other ways to pay

#### By cheque through the post

Make your cheque payable to 'HM Revenue and Customs only' followed by your payment reference 475PY001961201706.

Send your payslip and cheque to:  
HM Revenue and Customs  
Direct  
BX5 5BD

Don't fold either the payslip or the cheque or fasten them together.

### Payment questions?

For further payment information, go to [www.gov.uk/dealing-with-hmrc/paying-hmrc](http://www.gov.uk/dealing-with-hmrc/paying-hmrc)

▼ If you need to use the payslip, please detach here ▼

IDMS99P



Trans  
cash

**Payslip**



**bank giro credit**



**ABC**

158

24

Reference

475PY001961201706

Credit account number

225 0357

Amount due  
(no fee payable at PO counter)

£ 1730.70

CHEQUE ACCEPTABLE

For official use

**BIRCHLAND EXECUTIVE PENSION  
SCHEME**

Signature \_\_\_\_\_ Date \_\_\_\_\_

25-03-57

Barclays Bank Plc  
Automated Bulk Credit Clearing  
HM Revenue and Customs  
Account number 63464695  
11-47

CASH

CHEQUE

£

For official use

IDMS99P

HMRC 07/15

Please do not fold this payslip or write or mark below this line

475PY0019612017060 &7242250357 001730703 74 X