



Lisa Welton <lisa@retirement.capital>

RE: Transfer of True Potential pension funds into Bill Holdsworth SSAS

1 message

Lisa Oldroyd <LisaOldroyd@tpllp.com>

24 August 2023 at 13:35

To: "lisa@retirement.capital" <lisa@retirement.capital>

Cc: "bill.holdsworth@jamesholdsworth.com" <bill.holdsworth@jamesholdsworth.com>, Mark Stewart <MarkStewart@tpllp.com>

Afternoon Lisa,

As per your email below, I have actioned the following –

- Requested the Transfer Forms from our Head Office, once I receive them, I will pass onto you.
- I have attached a current portfolio valuation, but if you require a more up to date one, once the transfer forms have been received, I can send one.

If you need any further information, please let me know.

Kind Regards

Lisa.

Lisa Oldroyd

Office Manager

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From: Bill Holdsworth <bill.holdsworth@jamesholdsworth.com>
Sent: Wednesday, August 23, 2023 11:55 AM
To: Lisa Oldroyd <LisaOldroyd@tplp.com>
Subject: FW: Transfer of True Potential pension funds into Bill Holdsworth SSAS

Hi Lisa,

Please see email from Lisa Welton. Can you please see to the points requested.

Regards Bill

From: Lisa Welton <lisa@retirement.capital>
Sent: Wednesday, August 23, 2023 11:42 AM
To: Bill Holdsworth <bill.holdsworth@jamesholdsworth.com>
Subject: Re: Transfer of True Potential pension funds into Bill Holdsworth SSAS

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Hi Bill,

Thank you I will check through the documents you have sent.

Once we have the 2nd contribution paid into the SSAS account. Then I will contact you sending you the relevant documents for you to sign and return to me by email.

In the meantime

- Please can you contact True Potential to request the transfer papers (we are unable to use Origo or Options to a SSAS).
- Also please supply your latest valuation and policy details from True Potential.

Kind Regards,

Lisa

My working hours are 8.00-14.00 Monday- Friday.



Web: <https://retirement.capital>

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On Wed, 23 Aug 2023 at 10:36, Bill Holdsworth <bill.holdsworth@jamesholdsworth.com> wrote:

Hi Lisa,

I have opened my account at Metro Bank under the name BILL HOLDSWORTH SSAS and my company will be paying in £750 before the month end plus the same 1st September and again on 1st October.

I am also scanning bank accounts and payment slips (1-6) this morning. Please let me know if these are adequate.

Regards Bill Holdsworth

From: Lisa Welton <lisa@retirement.capital>
Sent: Tuesday, August 22, 2023 8:20 AM
To: Bill Holdsworth <bill.holdsworth@jamesholdsworth.com>
Cc: Georgina Martin <georginam@retirement.capital>; Veronica Walkman <veronica@retirement.capital>; David Nicklin <davidn@retirement.capital>
Subject: Re: Transfer of True Potential pension funds into Bill Holdsworth SSAS

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Good morning Bill,

I received a message from you to call you back. I have just tried to call on the number left 07794263863 but there was no answer.

The message I received said you are calling with regards to the set up of a SSAS. Our colleague Veronica manages the scheme set up. I manage transfers from other pension providers coming into the SSAS. Also in your case Georgina is your scheme administrator but she is on annual leave currently. If it is the set up you are asking about, it is Veronica you need to speak with.

If it is about the below email I previously sent to you, then this will be regarding your transfers into your SSAS account.

We wait to hear from you.

Kind Regards,

Lisa

On Wed, 16 Aug 2023 at 09:58, Lisa Welton <lisa@retirement.capital> wrote:

Dear Bill,

Please see the two attachments **“transfer pack”** and **“transfer process in”** document, as an explanation of what we need to prepare and send to the ceding scheme where your pension is currently held, along with the costs involved. The transfer pack is payable upon the ceding scheme confirming receipt of the application. We will provide documents including pre-completed letters for members to review and sign.

Please advise if any of the transfer you intend to make will be a transfer of the assets directly into the SSAS rather than a disinvestment cash transfer. This is called an in-specie transfer which we need to be aware of for the transfer process.

We have a dedicated team working on transfers as they can be time consuming and require accurate information from the beginning to ensure the transfer is not rejected. We have many years of experience in dealing with transfers and have put this pack together given our experience. If at any time you do not want us to make 'chaser calls' just let us know - that is fine.

As per the attached 'transfer process in' document. It is most important:

1. As soon as your SSAS bank account is open. Please set up a standing order for **contributions from the sponsoring employer "James Holdsworth & Brothers Group Limited"** into the SSAS bank account as soon as possible. A min of £ 100.00 each person transferring per month. Transfers to be made with the reference ER + Name for our internal reference. One of the requirements from ceding schemes are to show a minimum of 3 months employer contributions
2. Also that you have **PAYE in place from the sponsoring employer "James Holdsworth & Brothers Group Limited"** and will be able to supply **personal bank statements** showing your salary payments to match your payslips. This is another one of the requirements from the ceding schemes are to show a minimum of the last 3 months **PAYE & personal statements**
3. Supply your latest valuation and policy details from the ceding scheme
4. You will need to contact your current pension provider to request the transfer out forms (we are unable to use Origo or Options to SSAS).

I look forward to hearing from you. If you have any further questions, please do not hesitate to contact me

Kind Regards,

Lisa

My working hours are 8.00-14.00 Monday- Friday.

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TP Portfolio Valuation 24.08.23 - W Holdsworth.pdf
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