

32 The Green
Glapwell
Chesterfield
S44 5LN

Rowanmoor
Rowanmoor House
46-50 Castle St
Salisbury
SP1 3TS

Date: 10/10/2019

Dear Sirs,

Scheme Name: Bailey Glapwell Ltd Executive Pension Scheme

In accordance with the governing trust deed and rules, please accept this letter as confirmation of the removal of Rowanmoor Executive Pensions Limited (05792242) of Rowanmoor House, 46-50 Castle Street, Salisbury, Wiltshire, SP1 3TS as Scheme Administrator effective from 30 days of the date of this letter.

Would you please confirm to us within 30 days of this letter if you do not consent to your removal as scheme administrator. If we do not receive an objection from you within the 30 day notice period, we will proceed on the basis that you have consented to your removal. A replacement scheme administrator will be provided on expiry of the notice period.

Please accept this letter as authority for the following parties to have authority for information in connection with this scheme:

Retirement Capital. 18 Soho Square. London. W1D 3QH

Cranfords Trustees Limited. International House, Constance Street, London, E16 2DQ

Yours sincerely

A handwritten signature in black ink, appearing to read 'M.A. Beckett', is written over a light blue rectangular background.

For Bailey Glapwell Limited