



Retirement Capital  
Venture Wales Building  
Merthyr Tydfil  
CF48 4DR

01 May 2024

Dear sirs,

**Member :** **Mr S Head**  
**@sipp Member No. :** **4489**

We have received a request from the above member to transfer their benefits from the above scheme to a new Self Invested Personal Pension with @sipp.

A copy of our transfer form is enclosed.

@sipp is approved under Chapter IV, Part XIV of the Income and Corporation Taxes Act 1988. Our PSTR number is 00605760RT and our ASCON number is A7001382A. We would be grateful if you could also send us a copy of your HMRC approval letter.

Should you require any further documentation to be completed by the member please contact them directly.

Please arrange for the funds to be paid to the following bank details:

<b>Bank:</b>	<b>Barclays Bank plc</b>
<b>Account Name:</b>	<b>AT SIPP (Pension Trustees) Ltd Re SIPP Receipts Account</b>
<b>Sort Code:</b>	<b>20-33-70</b>
<b>Account Number:</b>	<b>33833593</b>
<b>Reference:</b>	<b>4489 Head</b>

Please email [pensions@atsipp.co.uk](mailto:pensions@atsipp.co.uk) to confirm safe receipt of this document and approx. timescales or highlight any issues that may delay the transfer.

Yours faithfully,

Shelley McWilliams  
Pension Administrator  
**[pensions@atsipp.co.uk](mailto:pensions@atsipp.co.uk)**