

Your scheme details:

**Aptus Pension Scheme**

## 1. Introduction

The following are the details that were on the scheme return submitted on 26 October 2023 03:01 PM.

The scheme return details were confirmed by Mr Paul Davies.

## 2. Scheme details (basic)

Basic details	
Scheme name	Aptus Pension Scheme
PSR number	12014765
Scheme address	C/O RC Administration Limited 1a Park Lane Poynton STOCKPORT Cheshire SK12 1RD United Kingdom
Billing address	Same as scheme address
Scheme type	Occupational
Benefit type	Defined contribution
Current status	Open to new members since 12 October 2017
Scheme year-end (DD/MM)	05/04 since 06 April 2020
HMRC reference number (PSTR)	00837590RP

PSR number: 12014765

**3. Scheme details (membership, age profiling, leavers)**

Small scheme details	
The scheme has fewer than 12 members?	Yes
All members' trustees/directors?	Yes
Unanimous/independent decisions?	Yes

<b>Number of members as at 5 April 2021</b> <b>The Pensions Regulator requires to know the number of members present at the scheme year-end between the dates 1 April 2021 and 31 March 2022.</b>	
Active members	0
Deferred members	2
Pensioner members	0
Total members	2

Age Profiling		
	50 to 59	60 and over
Active and deferred	2	0

<b>Scheme Leavers as at 5 April 2021</b> <b>The Pensions Regulator requires to know the number of scheme leavers during the year up to the scheme year end given for the latest membership figures above.</b>	
Any scheme leavers during the latest membership year	No

PSR number: 12014765

**4. Scheme details (assets and contributions, Scheme investments)**

Scheme assets and contributions as at the latest membership effective date of 5 April 2021.	
Total net assets	£224432.00
Total employer contributions over the year	£0.00
Total employee contributions over the year	£0.00
Total transfers into the scheme over the year	£0.00

PSR number: 12014765

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## 5. Record-keeping

Common data	
Have you measured your common data in the last three years?	Yes
When did you last measure your common data?	April 2022
What percentage of this data have you assessed to be present and accurate?	100%

Scheme-specific ('conditional') data	
Have you measured your scheme-specific ('conditional') data in the last three years?	Yes
When did you last measure your scheme-specific ('conditional') data?	April 2022
What percentage of this data have you assessed to be present and accurate?	100%

PSR number: 12014765

**6. Value for members**

<b>Value for members (VFM) assessment</b>	
Have you notified The Pensions Regulator (TPR) that the scheme is in the process of winding up?	No
Are the scheme's trustees legally required to carry out a more detailed VFM assessment?	No, the scheme's trustees do not have to carry out a more detailed VFM assessment
Select an option that best describes why the scheme does not have to complete a detailed value for members assessment	The scheme is a relevant small scheme
Explain why the scheme does not have to complete a detailed value for members assessment (4000 max char)	Not applicable
Did the latest more detailed VFM assessment conclude that the scheme provides good value for members?	Not applicable
Was a more detailed VFM assessment carried out for the previous scheme year?	Not applicable
Did that more detailed VFM assessment conclude that the scheme provides good value for members?	Not applicable
Given the outcome of the latest more detailed VFM assessment, do the trustees intend to transfer the money purchase benefits into another scheme?	Not applicable
Given the outcome of the latest more detailed VFM assessment, are the trustees proposing to wind up the scheme?	Not applicable
Explain why the trustees will not be winding up the scheme and what improvements are proposed to make sure the scheme provides good value for members.	Not applicable

PSR number: 12014765

## 7. SIP

Statement of investment principles (SIP) and implementation statement	
Are the scheme's trustees legally required to publish their SIP and implementation statement?	No
Have the scheme's trustees published the SIP and implementation statement on a publicly available website, accessible free of charge?	Not applicable
Website address of the latest published SIP	Not applicable
Website address of the latest published Implementation statement	Not applicable

PSR number: 12014765

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## 8. Climate change report

Climate change report	
Do the scheme's trustees have to comply with the climate change governance and reporting requirements?	No
Have the scheme's trustees published a climate change report?	Not applicable
Website address of the latest published climate change report	Not applicable

PSR number: 12014765

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**9. Trustees**

Trustee	
Name of trustee	Mr Derek Knowles
Chair of trustees	Yes
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	31 Wallace Brae Rise Reddingmuirhead FALKIRK FK2 0GD United Kingdom
Direct telephone number	07983 434 924
Direct email address	derek@aptusproperties.co.uk

Trustee	
Name of trustee	Mrs Katrina Knowles
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	31 Wallace Brae Rise Reddingmuirhead FALKIRK FK2 0GD United Kingdom
Direct telephone number	07905 278 924
Direct email address	katrina@aptusproperties.co.uk

Trustee	
Name of trustee	Ms Bianca Lynsey Bryce
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	2 Lyness Court Millfield Drive, Polmont FALKIRK FK2 0SQ United Kingdom
Direct telephone number	07702197081
Direct email address	bianca_b1810@hotmail.com

PSR number: 12014765

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Trustee	
Name of trustee	Mr Gavin Archibald Bryce
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	4 Tryst Park LARBERT Stirlingshire FK5 4FN United Kingdom
Direct telephone number	07769260134
Direct email address	gavinbryce@hotmail.co.uk

PSR number: 12014765

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**10. Employer details**

<b>Current Employer(s)</b>	
Employer's name	APTUS ESTATE AGENTS LTD
Employer type	Participating Employer
Organisation type	Private limited company
Address of employer	C/O Clarity Accounting (Scotland) Limited 20-23 Woodside Place GLASGOW G3 7QL United Kingdom
Employer status	Active since 02 October 2020
Employer email address	info@rcadministration.com
Companies House number	SC676369
Employer Pension Scheme Reference (EPSR)	12014765

<b>Current Employer(s)</b>	
Employer's name	DK Materials & Logistics Ltd
Employer type	Principal Employer
Organisation type	Private limited company
Address of employer	20-23 Woodside Place GLASGOW G3 7QL United Kingdom
Employer status	Active since 14 February 2011
Employer email address	derek@aptusproperties.co.uk
Companies House number	SC393462
Employer Pension Scheme Reference (EPSR)	12014765

<b>Employer relationship</b>	
Is the scheme intended for use by one employer or more than one employer?	More than one employer
Is the scheme intended for use only by employers that are part of the same corporate group or structure?	Yes
Does each employer have a trustee on the trustee board?	Not applicable
Are all employers part of a similar industry, profession or affinity organisation (such as trade body, business group etc)?	Not applicable

PSR number: 12014765

**11. Auto-enrolment details**

<b>Automatic Enrolment</b>	
One or more employers using the scheme have passed the staging date above?	No
Has any employer used this scheme on or after 6 April 2015 to meet their automatic enrolment duties in respect of any staff who were automatically enrolled or opted into the scheme?	
Has any employer used this scheme on or after 6 April 2015 to meet their employer duties in respect of any staff who did not have to be automatically enrolled or given the opportunity to opt in because they were existing members of the scheme?	

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## 12. Service provider details

### Insurance company

There is currently no insurance company listed as involved with this scheme. Details required are name, address, whether the insurer carries out the main administration of the scheme and, optionally, an insurer reference (e.g. scheme number), telephone number and email address.

### Third party administrator

Name of administrator	RC Administration Ltd
Address of administrator	1a Park Lane Poynton STOCKPORT Cheshire SK12 1RD United Kingdom
Telephone number	01625 358 101
Email address	info@retirement.capital

PSR number: 12014765

**13. Contact details**

Scheme contact details	
Name of contact	Mrs Georgina Martin
Address of contact	C/o Retirement.Capital Office 12, Venture Wales Building Pentrebach Merthyr Tydfil CF48 4DR United Kingdom
Telephone number	03303110088
Email address	info@retirement.capital

The Pensions Regulator (TPR) levy contact details	
Name of contact	Mrs Georgina Martin
Address of contact	C/o Retirement.Capital Office 12, Venture Wales Building Pentrebach Merthyr Tydfil CF48 4DR United Kingdom
Telephone number	03303110088
Email address	info@retirement.capital

Pension Tracing Service contact details	
There is no pension tracing service contact associated with this scheme.	

Consent to electronic service details	
Confirmed by contact name	Mr Paul Davies
Confirmed date	10/10/2023
Email address	info@retirement.capital

PSR number: 12014765

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**14. Investment services**

Fiduciary Managers	
Is there a fiduciary manager appointed to the scheme?	No

PSR number: 12014765

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**Investment consultancy providers**

Is there an investment consultancy provider appointed to the scheme?	No
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