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Daws House
33-35 Daws Lane
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NW7 4SD

Private and Confidential

Mr Andy Ray
16 Athelstan Road
Faversham
ME13 8QL

14 November 2008

Dear Andy,

SSAS Takeover

Please find enclosed the Deed of Removal & Amendment and Authority Instruction.

The effect of this Deed is to remove David Phillips as Trustee of the Scheme and also update the Rules to meet HMRC requirements. Please have this signed and returned to me with the attached takeover schedule at the earliest convenience.

I also enclose the authority instruction form, please provide the account sort code and number in order that we may arrange the removal of David Philips as Trustee of the scheme.

Please let me have details of the property held in the scheme as we may need to complete TR1 & AP1 forms in respect of the land registry title.

Thank you for your assistance in this matter.

Yours sincerely

Brad Davis
For Pension Practitioner .Com

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