

TRUSTEE REPORT

31ST JULY, 2007

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The Trustees of Alexander Chapel Associates Limited Directors Pension Scheme present their report with the Accounts for the year ended 31st July, 2007.

**LEGAL STATUS**

The Scheme was established under a Trust Deed dated 1st July, 1997. The Scheme has been approved as an Exempt Approved Scheme under Chapter 1 of Part XIV of the Income and Corporation Taxes Act 1988.

**TRUSTEES**

Social Security law requires the Trustees to prepare Accounts for each financial year which give a true and fair view of the Scheme's financial transactions during the scheme year and the disposition of the Scheme's assets and liabilities at the end of that period. In preparing those Accounts the Trustees are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the Accounts have been prepared in accordance with parts 2 to 4 of Statement of Recommended Practice No. 1 subject to any material departures disclosed and explained in the financial statements.

The Trustees are responsible for keeping proper accounting records which enable them to prepare Accounts which comply with the Occupational Pension Schemes (Disclosure of Information) Regulations 1986. They are also responsible for safeguarding the assets of the Scheme and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustees are appointed and removed by the sponsoring employer, Alexander Chapel Associates Limited.

The Trustees who served during the year are shown on the previous page.

A copy of a statement on Pension Trust Principles issued by the Occupational Pensions Board is available for inspection by the Trustees at The White House, 100 Wimbledon Hill Road, London SW19 7PL.

**MEMBERSHIP**

The membership at 31st July, 2007 consisted of 4 members.

**ACTUARIAL POSITION**

The last actuarial report on the scheme, as at 1 July 2006, advised that further contributions could be paid without prejudicing approval of the scheme to provide the members with the full scale of retirement benefits and post retirement increases permitted by the Inland Revenue. The next actuarial report is as at 1 July 2009.

**INVESTMENT MANAGEMENT**

The Trustees have been wholly responsible for managing the investments of the Scheme during the year, with the exception of the premiums paid into Schemes with Scottish Equitable Plc.

The investments of the Scheme are made in accordance with the Occupational Pension Schemes (Investment of Scheme's Resources) Regulations 1992.

On Behalf of the Trustees

## CHARTERED ACCOUNTANTS' REPORT TO THE TRUSTEES ON THE UNAUDITED FINANCIAL INFORMATION OF ALEXANDER CHAPEL ASSOCIATES LIMITED – DIRECTORS' PENSION SCHEME

YEAR ENDED 31ST JULY, 2007

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In accordance with the engagement letter we have compiled the financial information of Alexander Chapel Associates Limited – Directors' Pension Scheme which comprises the Balance Sheet, Income and Expenditure Account, Accounting Policies and the related notes from the accounting records and information and explanations you have given to us.

The financial information has been compiled on the accounting basis set out in Note 1 to the Accounts. the financial information is not intended to achieve full compliance with the provisions of UK Generally Accepted Accounting Principles.

This Report is made to you, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial information that we have been engaged to compile, report to you that we have done so, and state those matters that we have agreed to state to you in this report and for no other purpose. To the fullest extent permitted by Law, we do not accept or assume responsibility to anyone other than the proprietor of the business, for our work, or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England and Wales and have compiled with the ethical guidance laid down by the Institute.

You have approved the financial information for the year ended 31 July 2007 and have acknowledged your responsibility for it, for the appropriateness of the accounting basis and for providing all information and explanations necessary for its compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial information.

Colkin House,  
16, Oakfield Road,  
Clifton,  
Bristol. BS8 2AP

WHYATT PAKEMAN PARTNERS  
CHARTERED ACCOUNTANTS

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NET ASSETS STATEMENT

31ST JULY, 2007

	<u>Notes</u>	<u>2007</u> £	<u>2006</u> £
<b>INVESTMENT ASSETS</b>			
Freehold Land and Buildings	2	850,000	850,000
UK Managed Funds	2	298,876	237,058
		1,148,876	1,087,058
<b>CURRENT ASSETS</b>			
Cash at Bank		91,179	110,914
Other Debtors		47,000	7,000
		138,179	117,914
<b>LIABILITIES</b>			
		-	-
<b>NET ASSETS</b>		<b>1,287,055</b>	<b>1,204,972</b>

Approved by the Trustees and signed on their behalf:

..... S.A. TRAVIS  
TRUSTEE

..... M.S. DOHERTY  
TRUSTEE

FUND ACCOUNT

YEAR ENDED 31ST JULY, 2008 / 7

	<u>Notes</u>	<u>2007</u> £	<u>2006</u> £
<b>CONTRIBUTIONS RECEIVABLE</b>			
Employers Contributions		-	-
<b>EXPENDITURE</b>			
Professional Fees		-	(259)
Property Expenses		-	(1,532)
Bank Charges and Interest		(32)	(17)
<b>NET (REDUCTIONS)/ADDITIONS FROM DEALINGS WITH MEMBERS</b>		(32)	(1,808)
<b>INVESTMENT INCOME</b>			
Bank Interest		2,297	1,952
Rental Income	3	48,000	48,000
		50,297	49,952
<b>CHANGE IN MARKET VALUE OF INVESTMENTS</b>			
Property	2a	-	240,000
Managed Funds	2b	31,818	(2,654)
		31,818	237,346
<b>NET RETURN ON INVESTMENTS</b>		82,115	287,298
<b>NET INCREASE IN FUND DURING YEAR</b>		82,083	285,490
<b>BALANCE OF FUND AT 1 AUGUST, 2006</b>		1,204,972	919,482
<b>BALANCE OF FUND AT 31 JULY, 2007</b>		1,287,055	1,204,972

NOTES TO THE ACCOUNTS

31ST JULY, 2007

1. ACCOUNTING POLICIES

(a) Statement of Recommended Practice (SORP)

The Accounts, which have been prepared in accordance with the SORP: Financial Reports of Pension Schemes, summarise the transactions and net assets. They do not take account of liabilities to pay pensions and other benefits in future. The actuarial position of the fund, which does take account of such liabilities is dealt with in the Actuarial Valuation Report and these Accounts should be read in conjunction therewith.

(b) Basis of Preparation

The Accounts have been prepared on an accruals basis, i.e. income and expenditure is recognised as it is earned or incurred.

(c) Valuation of Investments

Freehold Land and Buildings are valued in the Accounts at the Trustees best estimate of current market value.

Managed fund investments are stated at the bid prices quoted by the managers at the balance sheet date.

2. INVESTMENTS

(a) Investments representing more than 5% of the Pension Scheme's net assets at 31st July, 2007

<u>Investment</u>	<u>Market Value</u> <u>@ 31.7.07</u> <u>£</u>	<u>Market Value</u> <u>@ 31.7.06</u> <u>£</u>	<u>Cost</u> <u>£</u>
Freehold Land and Buildings at 6 Berkeley Square, Bristol. BS8 1HG	850,000	850,000	425,667
Scottish Equitable Managed Fund	298,876	237,058	191,654

Land and Buildings are stated at their open market value at 16 August 2005. This valuation was undertaken by Alder King.

(b) The movements in Managed Fund Investments during the period was:

	<u>£</u>
Market Value @ 1.8.06	237,058
Cost in the period	30,000
Change in Market Value of Investments	31,818
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Market Value @ 31.7.07	298,876
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NOTES TO THE ACCOUNTS (Continued)

31ST JULY, 2007

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3. RELATED PARTY TRANSACTIONS

The Bristol branch of Alexander Chapel Associates Limited, the Scheme's principal employer, occupies the property owned by the Pension Scheme. Rent of £48,000 was payable to the Scheme in the period.

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