

Aviva Life & Pensions UK Limited  
PO Box 1550  
Salisbury  
SP1 2TW

10th July 2023

Client name: Mrs Deirdre Abram  
Pension Company Policy/Plan Number: F46010/12597

To Whom it may concern,

Please find enclosed a completed application from Mrs. Abram to transfer her pension out, together with the following documents:

1. Pension Transfer Out Form
2. Trust Deed
3. Scheme Rules
4. HMRC Tax Registration Letter
5. HMRC Screen shot
6. TPR Registration Certificate
7. ICO Certificate
8. Company Contribution Schedule
9. Company Employment Letter
10. Personal Bank Statement Mar-Jun 2023
11. 3 months' payslips (May, June & July 2023)
12. P60 2022 - 2023
13. Authority Letter
14. SSAS Metro bank Statement
15. SSAS Metro Bank account details
16. Members Guide

I would be most grateful if you may process Mrs. Deirdre Abram's request at your earliest convenience. Should you require any further information, please do not hesitate to contact us.

Yours Sincerely



Lisa Welton  
Scheme Administrator