2C Consulting
Crisis and Continuity Consulting Services

2C Consulting Ltd
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35 Mount Echo Drive
Chingford
London
E4 7LA

1 April 2015

FAO. Brad Davis
Pension Practioner.com
Daws House
33-35 Daws Lane
London
NW7 4SD

Dear Brad

Re: 2C Consulting Ltd Directors Pension Scheme – Barclays Pension Trader Account

I have been reminded by Barclays that I am overdue completing and submitting a revised mandate under their new rules that require a professional trustee to hold co-signatory on the account.

Please would you kindly:

- Append the pensionpractioner.com FCA number where indicated on Page 2
- Add your signature to the relevant "specimen" box on Page 4
- Sign and date the form in Section 9 on Page 7
- Return the form to me asap for onward transmission (using the enclosed sae)

In the event of any query please contact me by phone (07879408928) or email (peterbarnes@2c-consulting.com)

Many thanks

Yours sincerely

Peter Barnes

BARCLAYS

Stockbrokers

Tay House
300 Bath Street
Glasgow
G2 4LH

2C CONSULTING DIRECTORS SSAS
35 Mount Echo Drive
Chingford
London
E4 7LA

Friday, 6 February 2015

Dear Sirs,

Your Pension Trader Account – important information

We wrote to you on 15 August 2014 about the new Terms and Conditions for the Pension Trader Account (PTA) and also asked you to complete and return a fresh mandate to us. This mandate is required to enable us to continue managing your account and to comply with regulations.

We have contacted you on a number of occasions since but, as at the time of writing, we have not yet received the new mandate for your PTA.

You should be aware that if we haven't received the completed new mandate by 6 March 2015 we'll have to suspend trading activity on the account. **That means you won't be able to buy or sell investments.**

A copy of the mandate form is available to download from www.BarclaysStockbrokers.co.uk/ptaterms or by calling 0207 574 3199*.

As a reminder, Barclays Stockbrokers has taken the decision that we will only provide custody and dealing services to schemes that have an independent scheme administrator and/or a special trustee who are recognised providers of pension services. Additionally, one of these parties is required to hold co-signatory authority in respect of investment services and money movement. Therefore, please ensure these details are supplied in the new mandate as we do not currently hold this information for your account.

You can call us on 0207 574 3199* if you have any questions.

Yours faithfully,

Alastair Thaw
Director, Barclays Stockbrokers

**Call costs may vary, please check with your telecoms provider*

Barclays offers wealth and investment management products and services to its clients through Barclays Bank PLC and its subsidiary companies. Barclays Stockbrokers is a trading name of Barclays Bank PLC (Registered No. 1026167 Registered VAT No. 243 8522 62) which is a member of the London Stock Exchange and ISDX. Barclays Bank PLC is registered in England and authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. The registered address is 1 Churchill Place, London E14 5HP.

Item Ref: IBIM0546 LER. December 2013

R

Pension Trader Account for SSAS application

This is an application form to open a Pension Trader Account for SSAS. Please read this application form in conjunction with your Pension Trader Account for SSAS Terms and Conditions and/or any agreement between you and us. Definitions contained in this application form shall have the same meaning given to them in the Terms and/or any agreement between you and us.

The Trustee, Administrator and the Member must complete and sign this application form. Please fill in the details we ask for (apart from those that are clearly not applicable) and return it to: High Value Servicing Team, Barclays, Tay House, 300 Bath Street, Glasgow, G2 4LH.

Barclays Stockbrokers can only accept applications from schemes registered with HM Revenue & Customs and those with an appointed Trustee.

Please complete in BLOCK CAPITALS.

Section 1 – Scheme name

Scheme name 2C CONSULTING LTD DIRECTORS PENSION SCHEME

Scheme correspondence address

35 MOUNT ECHO DRIVE

CHINGFORD

LONDON

Postcode E4 7LA

HMRC registration number

Please note we require a certified copy of the Acknowledgement of Registration issued by HMRC.

The Correspondence address will be used by us to send details of transactions and corporate actions.

Section 2 – Employer

Company name

2C CONSULTING LTD

Registered office address

SPECTRUM HOUSE

26 SUTTONS LANE

HORNCHURCH

ESSEX Postcode RM12 6RJ

Nature of business

MANAGEMENT CONSULTING

Industry in which the company operates

RISK MANAGEMENT

Countries in which the company trades (if outside the UK)

UK, EUROPE, S.E.ASIA,

+ USA

Countries in which the company operates (if outside the UK)

Company registration number

4331005

If Regulated – FCA registration number

Section 3 – Professional Trustee details (if appointed)

Title: MR

Name: PETER BARNES

Address: 35 MOUNT ECHO DRIVE
CHINGFORD
LONDON

Postcode: E4 7LA

Contact person(s):

FCA or HMRC registration details:

Phone number:

Email address:

Section 4 – Professional Administrator details (if appointed)

Company name: PENSION PRACTITIONER.COM

Company address: DAWS HOUSE
33-35 DAWS LANE
MILL HILL, LONDON

Postcode: NW7 4SD

Contact person(s): BRAD DAVIS

Company number (if applicable): 6028668

FCA or HMRC registration No.: ×

Phone number: 0800 634 4862

Email address: INFO@PENSIONPRACTITIONER.COM

Section 5 – Member Trustee(s) details

Member Trustee

Title: MR

Name: PETER BARNES

Permanent residential Address: 35 MOUNT ECHO DRIVE
CHINGFORD
LONDON

Postcode: E4 7LA

Contact person(s): PETER BARNES

Phone number: 07879 408928

Email address: PETERBARNES@2C-CONSULTING.COM

National Insurance no.: Y Z 2 2 5 0 5 1 4

Please tick this box if you do not have a National Insurance no.: ☐

Do you pay Income Tax? Yes ✓ No ☐

Which country are you resident in for tax purposes? UK

Nationality: BRITISH

Date of birth: 20/08/1955

Section 5 – Member Trustee(s) details (continued)

Member Trustee

Title: MRS

Name: SUSAN BARNES

Permanent residential Address:
35 MOUNT ECHO DRIVE
CHINGFORD
LONDON

Postcode: E4 7LA

Contact person(s):

Phone number:

Email address: SUEBARNES181181@GMAIL.COM

National Insurance no.: Y Y 2 7 1 1 4 9 C

Please tick this box if you do not have a National Insurance no. ☐

Do you pay Income Tax? Yes ✓ No ☐

Which country are you resident in for tax purposes? UK

Nationality: BRITISH

Date of birth: 0 3 / 1 1 / 1 9 5 5

Member Trustee

Title:

Name:

Permanent residential Address:

Postcode:

Contact person(s):

Phone number:

Email address:

National Insurance no.:

Please tick this box if you do not have a National Insurance no. ☐

Do you pay Income Tax? Yes ☐ No ☐

Which country are you resident in for tax purposes?

Nationality:

Date of birth: / /

Member Trustee

Title:

Name:

Permanent residential Address:

Postcode:

Contact person(s):

Phone number:

Email address:

National Insurance no.:

Please tick this box if you do not have a National Insurance no. ☐

Do you pay Income Tax? Yes ☐ No ☐

Which country are you resident in for tax purposes?

Nationality:

Date of birth: / /

If there is not enough space on this form for all Trustees, please copy this page and complete accordingly.

If any of the Trustees are required to report their trades to their employer, please notify us of this once the account is open by calling our Client Service team on 0800 279 65518 or local dial number 0141 352 3909*.

Section 6 – User Authorities

The Scheme Administrator and/or Trustee authorises the following persons to give instructions to Barclays Bank PLC

Please ensure that details are supplied for the Scheme Administrator, Professional Trustee and at least one Member Trustee, and one or more of these parties has authority to deal.

Scheme Administrator

Name:

Specimen Signature:

☐ **Read-only access including:**

- Viewing the selected accounts online
- Receiving information about the selected accounts by telephone

☐ **Dealing authority access including:**

- Buying and selling any investments
- Giving any necessary instructions in the event of corporate actions on these investments
- Giving any instruction concerning the operation of the Cash Management Service.

Professional Trustee

Name: BRAD DAVIS

Specimen Signature:

☐ **Read-only access including:**

- Viewing the selected accounts online
- Receiving information about the selected accounts by telephone

☐ **Dealing authority access including:**

- Buying and selling any investments
- Giving any necessary instructions in the event of corporate actions on these investments
- Giving any instruction concerning the operation of the Cash Management Service.

Member Trustee

Name: PETER BARNES

Specimen Signature:

☐ **Read-only access including:**

- Viewing the selected accounts online
- Receiving information about the selected accounts by telephone

☑ **Dealing authority access including:**

- Buying and selling any investments
- Giving any necessary instructions in the event of corporate actions on these investments

Name: SUSAN BARNES

Specimen Signature: S. A. Barnes.

☐ **Read-only access including:**

- Viewing the selected accounts online
- Receiving information about the selected accounts by telephone

☑ **Dealing authority access including:**

- Buying and selling any investments
- Giving any necessary instructions in the event of corporate actions on these investments

If there is not enough space on this form for all Trustees, please copy this page and complete accordingly.

Please ensure all parties also sign the form in section 9.

Section 7 – Managing the SSAS's investment income

Please select how the scheme would like to receive its income below. The scheme will automatically be set up with a Cash Management Service (CMS) account for settling its deals. Select one option only.

- [ ] **Automatic Dividend Reinvestment (ADR)** – Please use income paid to my CMS account to buy shares using ADR.
- [ ] **SCRIP** – Please add shares to my account, when made available.
- [ ] **Cash** – Please pay cash dividends to my CMS account.

If you do not choose an option, we will apply the SCRIP option by default.

Section 8 – Scheme bank account details

Please provide scheme bank account details where cash will be transferred to and from.

Name of Bank: INVERTEC

Name of Scheme Bank Account: ZC CONSULTING LTD DIRECTORS PENSION SCHEME

Sort-Code: 08 - 60 - 68 Account Number: 55139502 (FOR PAYMENTS)

Initial size of Deposit £: N/A 55139501 (FOR CREDITS)

Please note we require an original bank statement no older than six months, which confirms the Scheme name, sort code and account number.

Section 9 – Declaration and Authority to open an Account

By executing this application the Scheme Administrator or Trustee gives these declarations:

You instruct us to open a Pension Trader Account and through that provide the services as instructed by you in relation to your account as outlined in this Application Form and the Pension Trader for SSAS Terms and Conditions (or other agreement between you and us relating to the Pension Trader Account). You (in your capacity as co-trustee of the SSAS) either appoint us to provide the Service or consent to the Trustee and Administrator appointing us to provide the Service.

You confirm that the information given is true and complete and authorise us to make any credit reference and other enquiries in accordance with our normal procedures in connection with this application. You understand that credit reference agencies will maintain a record of our searches and the information we give them and that the record may be used by other lenders assessing credit applications from you and members of your household and for debt tracing.

You understand that if you provide false or inaccurate information and a fraud is identified we will pass this information onto the fraud prevention agencies. If you are interested in hearing more about how this information may be used you can contact us on 0800 279 65518* or 0141 352 3909* or please refer to your Barclays Stockbrokers terms.

In this Application Form and pursuant to the Pension Trader Account Terms and Conditions (or any other agreement between you and us), we will be provided with "personal data" within the meaning of the Data Protection Act 1998. You agree that we may use, and disclose to other members of the Barclays Group for their use, such information for the purposes of providing the Service and for marketing products and services of the Barclays Group.

Section 9 – Declaration and Authority to open an Account (continued)

You confirm that Barclays Stockbrokers is entitled to rely on any instruction provided using the security information it requires from time to time. You understand that if you want to appoint a User to issue instructions on your behalf, you must provide such information relating to that User as Barclays Stockbrokers may from time to time require.

You understand that if the Trustee and/or the Administrator requests changes to the agreement between us, commencement of the Service may be delayed or prevented.

You understand that this is our standard client agreement. For your own benefit and protection you should read these terms carefully before signing them. If you do not understand any point please ask for further information. A copy of the terms can be found on our website www.BarclaysStockbrokers.co.uk.

You authorise us, Barclays Bank PLC:

(a) open a Pension Trader Account and to act in accordance with the investment instructions contained in the Pension Trader Account Application Form;

(b) to hold cash subscriptions, investments, interest, dividends and any other rights or proceeds in respect of those investments, and any other cash otherwise arising in connection with this SSAS though a Pension Trader Account;

(c) on your written request, to transfer or pay to the SSAS all investments, interest, dividends, rights or other proceeds in respect of such investments or any other cash held in your the Pension Trader Account; and

(d) to deduct from your Chosen Account (see section 8 if applicable) all fees and other sums payable in accordance with the Agreement.

(e) to hold all Sterling assets through the Account on behalf of the Trustee(s) as the legal owner(s) by our nominee and monies will only be accepted or remitted in accordance with Trustee's instructions.

You agree:

(i) to be bound by the Pension Trader Account for SSAS Terms and Conditions and the Barclays Terms (Wealth and Investment Management) as they relate to this Pension Trader Account;

(ii) to inform us promptly if any amount is paid into your Pension Trader Account that does not belong to you or if any of the information supplied in sections 1 – 5 above cease to be the case;

(iii) you will not receive interest on your subscription cheque pending the Pension Trader Account being opened; and

(iv) to us adhering to our Privacy Policy and handling your personal data in line with the section headed "Important - Your Personal Information" of this application form.

(v) to informing us promptly if anything stated in this application form changes.

* Call costs may vary, please check with your telecoms provider.

Section 9 – Declaration and Authority to open an Account (continued)

By executing this application form, the Trustee and Administrator agree/confirm that they want to open a Pension Trader Account and instruct Barclays Bank PLC to do so and to provide the services offered under it as set out in this Application Form and that we may accept instructions from the member and any other relevant user in relation to the member's account.

Administrator Authorised Signatory

Name

BRAD DAVIS

Signature

Date __ __ / __ __ / __ __ __ __

Scheme Trustee Signatory

Name

Signature

Date __ __ / __ __ / __ __ __ __

By signing this application form the member consents to the Trustee and/or the Scheme Administrator as appropriate opening a Pension Trader Account and Barclays Bank carrying out the enquiries specified in the application form.

Member's signature

Name

PETER BARNES

Signature

Date 05/03/2015

Member's signature

Name

SUSAN BARNES

Signature

S.A. Barnes.

Date 05/03/2015

Member's signature

Name

Signature

Date __ __ / __ __ / __ __ __ __

Member's signature

Name

Signature

Date __ __ / __ __ / __ __ __ __

If there is not enough space on this form for all Trustees, please copy this page and complete accordingly.

Telling you about products and services – to be completed by the SSAS Trustee(s)

As part of our service, we will keep you informed about products and services (including those of third parties) that may be of interest to you. Barclays will not give your personal data to any third parties for their marketing purposes.

You can choose NOT to receive marketing communications from Barclays by ticking the appropriate boxes below:

Telephone ☐ Text message ☐ Email ☐ Mail ☐

You can choose to receive specific content from us which does not affect your choice above. For example, if you chose to receive a service which includes the provision of information from us, then you will continue to receive such communications until you end that service.

We may also contact you from time to time to obtain your feedback on our service and for other research purposes. When we do so, you can inform us that you do not wish to receive future requests of this type.

Checklist

A certified copy of HMRC's Acknowledgement of Registration ☐

An original bank statement no older than six months, which confirms the Scheme name, sort code and account number, as per section 8. ☐

For more information, please visit our website at BarclaysStockbrokers.co.uk

*Calls to 0800 numbers are free if made from a UK landline and calls to 0141 numbers are charged at local rate, mobile costs may vary – please check with your telecoms provider. Calls may be recorded so that we can monitor the quality of our service and for security purposes. Our opening hours are 8am to 6.30pm Monday to Thursday, 8am to 6pm on Friday (excluding bank holidays) and 9.30am to 12.30pm on Saturday.

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